

Job Description

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Client Services Representative

Location: **New Westminster, B.C.**

Our Client Services Representatives work closely with creditors and our Counsellors to assist our clients so that they can successfully complete their Debt Management Program (DMP).

Client Services Representatives also:

- Answer incoming client and creditor calls.
- Monitor a portfolio of assigned programs to help our clients maintain and successfully complete their Debt Management Program.
- Communicate and negotiate with creditors to help our clients establish and complete a Debt Management Program and maintain the ongoing cooperation of creditors.



Great Place to Work Canada has ranked the Credit Counselling Society as the 19th best workplace in Canada for organizations under 1,000 employees